

**BOARD MEMBERS**

THOMAS M. CORKRAN  
PRESIDENT

RALPH C. LEWIS JR.  
VICE-PRESIDENT

EMMA D. PINKETT  
SECRETARY

WILLIAM J. BISHOP  
BOARD MEMBER

EMORY E. TAMPLIN JR.  
BOARD MEMBER



**DORCHESTER COUNTY  
BOARD OF ELECTIONS**

GWENDOLYN H. DALES  
ELECTION DIRECTOR

BRITTANY M. PHILLIPS  
ELECTION PROGRAM ASSISTANT

JESSICA R. NORANBROCK  
ELECTION PROGRAM ASSISTANT

KIMBERLY K. JONES  
ELECTION PROGRAM MANAGER

SLOANE P. HURLEY  
ELECTION PROGRAM ASSISTANT

**ATTENDEES:** Thomas M. Corkran, President  
Ralph C. Lewis, Vice President  
Emma D. Pinkett, Secretary  
William J. Bishop, Member

Gwendolyn H. Dales, Election Director  
Jessica Noranbrock, Program Asst.  
Tatiana Rendell, Attorney (virtual)

**ABSENT:** Emory E. Tamplin, Jr., Member

**GUESTS:** None

***MINUTES OF BOARD MEETING February 20, 2024***

**Call to Order and Determine Quorum:**

President Corkran called the meeting to order at 12:15 PM; quorum was determined.

**Welcome any Guests:**

None

**Report any Board or Staff Absences:**

Emory E. Tamplin, Jr., Member

**Approval of Minutes:**

**December 19, 2023 Minutes** – Mr. Lewis motioned to approve the minutes, seconded by Mrs. Pinkett, approved.

**Additions to Agenda:**

Director Dales would like add a discussion about pollbooks.

**Election Director's Report:**

- **Budget: FY 2024– December 2023 & January 2024 year/date/monthly expenditures.**  
Director Dales distributed the monthly budgets.

1000 GOODWILL AVE. • PO Box 414  
CAMBRIDGE, MD 21613-0414

PHONE: 410.228.2560 • FAX: 410.228.9635 • MD RELAY SERVICE: 1.800.735.2258

**Old Business:**

- **Fully Relocated**  
Ms. Dales informed the Board that the office has fully relocated to 1000 Goodwill Ave. in Cambridge, and we were able to use movers with an enclosed truck to move in the rain.
- **Security System Update**  
Ms. Dales informed the Board that the security system and cameras have been installed, and that we are just waiting on them to move the monitors for the cameras.

**New Business:**

- **Postcards Regarding Move**  
Ms. Dales informed the Board that pink postcards will be going out to every household in the County regarding our move and distributed a sample. Mr. Bishop asked if there will be signs at the County Office Building during Early Voting. Ms. Dales agreed that was a good idea and said it will be done.
- **Election Judge Training, State Trainer & County Tech**  
Ms. Dales informed the Board that Election Judge training will begin on March 2, 2024. The trainer is currently in training at SBE, and the County Tech will begin on March 11, 2024. The other County Tech we had last election will be back for the General.
- **Complete Financial Disclosure by April 30**  
Ms. Dales reminded the Board to complete their financial disclosures by April 30<sup>th</sup>. Mrs. Pinkett was unsure if she had received an email about the financial disclosure. Ms. Dales included the information in the attached packet to the Board Members.

**FYI:**

- **Local Candidate List**  
Ms. Dales distributed the list of local candidates that have filed.
- **Election Legislation**  
Ms. Dales distributed the list of current election-related legislation.
- **MACO Articles: Support Election Protection & Election Disinformation**  
Ms. Dales distributed the articles.
- **UPS Batter Surge Protector Purchase & Upcoming Conferences Attending**  
Ms. Dales informed the Board that we will need to make a purchase of possibly four (4) UPS units, which will be over \$350. We currently need three (3) and would want a back up unit on hand. Mr. Corkran asked where they would be purchased from. Ms. Dales said they would be purchased through the tax-exempt Amazon account. Mr. Lewis agreed there should be a back up unit. Mr. Corkran asked if the credit card limit had increased. Ms. Dales said that it had not, but she can reach out to the County and request

an increase. Mr. Lewis motioned for Mrs. Dales to request a credit line increase to \$5,000, seconded by Mr. Bishop, the motion was approved.

**ACTION:** Ms. Dales will request a credit line increase from the County.

Ms. Dales informed the Board that there are two (2) conferences coming up, the IGO conference in July in New Orleans, and the MACO conference in August in Ocean City. Ms. Dales wasn't initially planning on attending the MACO conference, but after skipping the winter conference to save on the budget, and hearing that certain people there would have appreciated her attendance, she will be considering attending the August conference.

**Additions to the Agenda:**

• **Pollbook Discussion**

Ms. Dales informed the Board that SBE has terminated the contract for the new pollbooks. We knew we'd be using the old pollbooks this year, but recently heard we may use them in 2026, as well. We may end up with new pollbooks and a new voting system in 2026, which will be expensive.

**Confirmation of Next Meeting:**

The next Board Meeting will be held at 1000 Goodwill Ave., Cambridge, MD 21613 at 12:15 PM on Tuesday, April 16, 2024.

Mr. Lewis suggested that since there are several new Board Members, they all meet up for the first Early Voting Polling Place Evaluation. The rest of the Board agreed. Ms. Dales offered to have staff come up with a route for them for Election Day. The Board agreed that would be helpful.

**ACTION:** Staff to design Election Day Polling Place Evaluation route for Board teams.

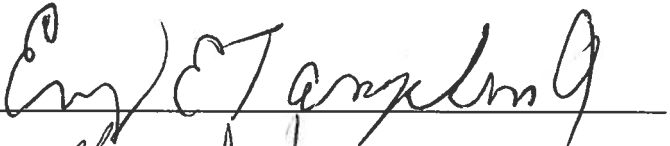
**Adjournment:**

Mrs. Pinkett motioned to adjourn the meeting, seconded by Mr. Bishop. The meeting adjourned at 12:47 PM.

**APPROVED:**

  
\_\_\_\_\_

Emma D. Pinkett  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

William Bishop  
\_\_\_\_\_

**jrn**