

**BOARD MEMBERS**

MICHAEL W. DETMER  
PRESIDENT

THOMAS M. CORKRAN  
VICE PRESIDENT

JANET M. LIVINGSTON  
SECRETARY

WILLIAM E. BATSON  
SUBSTITUTE

RALPH C. LEWIS JR.  
SUBSTITUTE



**DORCHESTER COUNTY  
BOARD OF ELECTIONS**

GWENDOLYN H. DALES  
ELECTION DIRECTOR

BRITTANY M. PHILLIPS  
DATA APPLICATION SPECIALIST

JESSICA R. NORANBROCK  
DATA APPLICATION SPECIALIST

KIMBERLY K. JONES  
ELECTION INFORMATION  
SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV  
ATTORNEY

**ATTENDEES:** Michael W. Detmer, President  
Thomas M. Corkran, Vice President  
William Batson, Substitute  
Ralph C. Lewis, Substitute  
Hubert H. Wright, IV, Attorney

Gwendolyn H. Dales, Election Director  
Jessica Noranbrock, Data Apps. II

**ABSENT:** Janet M. Livingston, Secretary

**GUESTS:** None

***MINUTES OF BOARD MEETING July 18, 2018***

**Call to Order and Determine Quorum:**

President Detmer called the meeting to order at 2:01 pm; quorum was determined.

The Pledge of Allegiance was recited and prayer led by Mr. Batson.

**Welcome any Guests:**

None

**Report any Board or Staff Absences:**

Janet M. Livingston, Secretary

**Approval of Minutes:**

May 17, 2018 Minutes: Mr. Corkran motioned to approve the minutes, seconded by Mr. Batson.  
Approved.

July 5, 2018 Minutes: Mr. Lewis motioned to approve the minutes, seconded by Mr. Corkran.  
Approved.

**Additions to Agenda:**

None

**Election Director's Report:**

- **Budget: FY 2018– May 2018 year/date/monthly expenditures.**  
Director Dales distributed the monthly budget.
- **Budget: FY 2018– June 2018 year/date/monthly expenditures.**  
Director Dales distributed the monthly budget.

**Old Business:**

- **Approve Absentee I, Provisional and Absentee II Canvass Minutes**  
Board of Canvassers convened and:

Absentee I Canvass Minutes: Mr. Corkran motioned to approve the minutes, seconded by Mr. Lewis. Approved

Provisional Canvas Minutes: Mr. Corkran motioned to approve the minutes, seconded by Mr. Lewis. Approved with spelling correction.

Absentee II Canvas Minutes: Mr. Batson motioned to approve the minutes, seconded by Mr. Corkran. Approved

Board of Canvassers closed; regular meeting re-convened.

- **Review Election Day Issue Log**  
Director Dales explained that we took notes on election day on who called in, their issue and how we handled it. As soon as we get the surveys back from Chief Judges we will address issues with judges.
- **Discuss Money given to Fire Houses for Election Day use**  
Any changes would apply to FY2020. The Board reviewed what we pay Fire Houses. We currently pay \$150. Mr. Corkran doesn't think the amount has ever been changed. Director Dales mentioned that St. Paul's asked for \$300 plus a cleaning fee. Ms. Dales asked if an increase should be across the board or pay more based on the size of the polling place. The general consensus was for an increase to be across the board.

Mr. Corkran asked Director Dales if she had any suggestions for an increase amount. Ms. Dales said she thought \$250 was fair, but that it was up to the Board. Mr. Detmer said he thought for a lot these places it's a bonding thing and gets traffic through there. The Board would be happy to hear opinions.

Mr. Corkran said he thinks we should pay them all the same. A place like Salem will appreciate an increase. Mr. Detmer said he would like to look at it in writing. Director Dales offered to put together a chart based on size and increase amount. Mr. Lewis said it's better off to be fair because word travels. Mr. Detmer said a place like Salem probably loses money after running electric and air conditioning all day.

Director Dales told the Board an increase to \$250 per polling place would be \$3,250 total, we pay \$1,950 currently. Mr. Detmer suggested we offer St. Paul's \$250 plus the cleaning fee. Mr. Lewis said to put it in the budget and the Board will discuss it when it's time to look at the budget for FY2020.

- **Thank you note sent to Barbara Seese**  
Director Dales informed the Board another Thank you note was sent to Ms. Seese at the Art Center.

**FYI:**

- **Updated 2018 Gubernatorial Election Calendar**  
Director Dales emailed the updated calendar but wanted to provide the Board with a hard copy.
- **Survey sent to Chief Judges on July 6, 2018**  
Director Dales told the Board we've sent the survey to Chief Judges and have gotten back about half of them. Overall, most people like the new processes, we've had only two (2) negative responses. We will put together a summary of responses for the next Board Meeting.  
**ACTION:** Summary of Chief Judge Survey Responses
- **County Tech. helping in Talbot County**  
Director Dales informed the Board Talbot County had someone leave the office and that our County Tech. is helping out. She had completed her County Tech. duties in Dorchester and will be back in time to resume her duties as County Tech. for the General Election.

Staff member, Brittany, is in Talbot showing her how to use MDVoters. Mr. Detmer said it's good that she's being trained. It sounds like she's a good fit and that the office staff works well together.

- **Article regarding recounts**  
Mr. Detmer asked if the recounts changed anything. Director Dales said not that she had heard. Mr. Corkran asked if we only have one (1) write in, so far, for the General Election. Ms. Dales told him we have had two (2), so far.

Mr. Detmer asked Director Dales about ES&S being in the news for remotely accessing equipment, and what her response will be if a concerned citizen were to call or come in to the office asking about this. Ms. Dales said that it all depends on what equipment your using. Maryland's equipment is new and has a paper ballot back up system, which is nice. All modems have been removed from our equipment, there is no capability of remote access. This situation with ES&S has to do with different equipment that has been used elsewhere. ES&S has a lot of different equipment they provide for elections across the nation. Mr. Detmer said his degree of confidence in our equipment is high.

**Public Comment:**

None

**Additions to the Agenda:**

None

**Confirmation of Next Meeting:**

- The Board will skip an August meeting. The Board will meet again on Tuesday, September 25, 2018 at 2:00 PM in Room #110 of the County Office Building.

Director Dales pointed out that training starts in September. She will forward the training times and dates in September.

**ACTION:** Fwd. training dates and times in September

**Closed Session:**

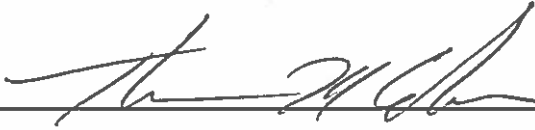
- **Personnel**
  - There was no need for a Closed Session.

**Adjournment:**

Mr. Detmer said he is grateful to this Board, the Judges, and office, for a successful election.

Mr. Lewis motioned to adjourn the meeting, seconded by Mr. Corkran. The meeting adjourned at 2:42 PM.

**APPROVED:**



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William E. Watson

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