

BOARD MEMBERS

MICHAEL W. DETMER
PRESIDENT

THOMAS M. CORKRAN
VICE PRESIDENT

JANET M. LIVINGSTON
SECRETARY

WILLIAM E. BATSON
SUBSTITUTE

RALPH C. LEWIS JR.
SUBSTITUTE



**DORCHESTER COUNTY
BOARD OF ELECTIONS**

GWENDOLYN H. DALES
ELECTION DIRECTOR

BRITTANY M. PHILLIPS
DATA APPLICATION SPECIALIST

JESSICA R. NORANBROCK
DATA APPLICATION SPECIALIST

KIMBERLY K. JONES
ELECTION INFORMATION
SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV
ATTORNEY

ATTENDEES: Thomas M. Corkran, Vice President
Janet M. Livingston, Secretary
William Batson, Substitute
Ralph C. Lewis, Substitute
Hubert H. Wright, IV, Attorney

Gwendolyn H. Dales, Election Director
Jessica Noranbrock, Data Apps. II

ABSENT: Michael W. Detmer, President

GUESTS: None

MINUTES OF BOARD MEETING September 25, 2018

Call to Order and Determine Quorum:

Vice President Corkran called the meeting to order at 2:00 pm; quorum was determined.

The Pledge of Allegiance was recited by all, and prayer led by Mr. Batson.

Welcome any Guests:

None

Report any Board or Staff Absences:

Michael W. Detmer, President

Approval of Minutes:

July 18, 2018 Minutes: Mr. Lewis motioned to approve the minutes, seconded by Mr. Batson.
Approved.

Additions to Agenda:

None

Election Director's Report:

- **Budget: FY 2019– July 2019 year/date/monthly expenditures.**
Director Dales distributed the monthly budget.

- **Budget: FY 2019– August 2019 year/date/monthly expenditures.**
Director Dales distributed the monthly budget.

Old Business:

- **Discuss possible increase of Fire House pay in this November Election**
Director Dales informed the Board the money for the early voting site was still in the approved FY2019 budget, we can pay extra to the polling places starting this November instead of FY2020. Mr. Batson said we should give them the increase. Board approved.
- **Review Post-Election Day Feedback Questionnaire Responses**
Director Dales said the overall responses were positive, maybe two (2) people were unhappy with the election night return at the warehouse. Mr. Wright mentioned the lighting was not quite right. Director Dales spoke with Steve Garvin (Emergency Management) and will look into getting more lighting.
- **Update on Hurlock Fire Hall use of Lunch Room**
Director Dales informed the Board we contacted the fire hall and they will present the issue at their next meeting (Wednesday, 9/26), will talk to them afterwards. Jessica let them know other fire halls let the judges use their space. We will mention to them the increase in compensation.

New Business:

- **Randomly choose 2 precincts for Supply Verification & assign Board members**
Director Dales asked if the Board wanted to assign Board Members during this meeting. Mrs. Livingston suggested Mr. Corkran and Mr. Lewis perform the supply verification, they agreed. It was decided the verification would take place on Friday, October 5, 2018, at 2:00 PM.
- **Approve Election Judges List**
Director Dales asked if there were any questions or comments about the list. Mrs. Livingston expressed concern about Dorchester K – 8 School Chief Judge. Jessica explained she had a conversation with the judge. Mr. Batson motioned to approved the list of Election Judges, seconded by Mr. Lewis, approved.

FYI:

- **Purchased No Electioneering Signs for Polling locations**
The new signs were displayed. Mrs. Livingston asked about the polling place at Cambridge – South Dorchester High School and people walking through the foyer. Director Dales said we will reassess the polling place after the November Election and a possible new location within the school.
- **Updated 2018 Polling Place Evaluation Form**
Director Dales presented the updated form and informed the Board of the checklist the Chief Judges will have on Election Day.

- **State Employee 0.5% & \$500 on April 1, 2019**
Director Dales informed the Board of the increase and bonus pay for state employees. Mr. Corkran asked if it was in the budget, Director Dales said it was budgeted for because it was a possibility.
- **Statewide Tabletop Exercise**
Director Dales informed the Board that Kim, Jessica, and herself, attended and participated in a statewide tabletop exercise. Mrs. Dales explained the experience and how intense, but beneficial, it was. Mrs. Livingston asked if we could do that with the judges. Director Dales said we plan to incorporate similar hands on scenarios with the Chief Judge training.
- **Article regarding Why College Students Don't Vote**
Director Dales presented the article.

Public Comment:

None

Additions to the Agenda:

None

Confirmation of Next Meeting:

The next Board Meeting will be held in Room #110, County Office Building on Wednesday, October 17th, 2018 @ 2:00 PM.

Mr. Lewis will not be able to attend this meeting.

Closed Session:

- **Personnel**
 - There was no need for a Closed Session.

Adjournment:

Mr. Corkran motioned to adjourn the meeting, seconded by Mrs. Livingston. The meeting adjourned at 2:22 PM.

APPROVED:

Rep. C. L. ...

The ...

William E. Batson

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